

February 2, 2021

INVITATION FOR BID

**ORGANIZATION:** Cahaba Center for Mental Health  
417 Medical Center Parkway  
Selma, AL 36701

**ITEM:** One (1) Utility Vehicle – 2018 or newer commercial grade

**SPECIFICATIONS:** Mileage under 50,000 miles  
Long wheelbase vehicle preferred  
High roof preferred but low roof acceptable  
3.6 Liter V6 Engine acceptable  
6-Speed Shiftable Automatic  
Driver and at least one passenger seat up front  
Cab options including power windows, locks and cruise  
Bulkhead-Partition preferred  
Rear windows unless rear back up camera  
Double Sided Rear Deluxe Shelving Units preferred  
Top Ladder Racks preferred

**QUALITY ASSURANCE:** The vehicle will be used on a daily basis, therefore, must exhibit quality performance. Specify type of warranty.

**TAX EXEMPTION:** According to Act 21 of the 3<sup>rd</sup> Session of 1971 Alabama Legislature, this Center is exempt from all sales taxation.

**DELIVERY:** The vehicle must be delivered within thirty (30) days from receipt of authorized Center purchase order. The Center reserves the right to make null and void the purchase order to the successful bidder if delivery cannot be made within the specified time.

**PRICE:** Price should include title and any other fees. Price is firm. No errors can be corrected after bids have been opened.

**SUBMITTAL  
OF BID:**

Bids will be received by:

Carrie Bearden, Executive Director  
Cahaba Center for Mental Health  
Annex Building  
417 Medical Center Parkway  
Selma, Alabama 36701

Until: **9:30 a.m. February 23, 2021**

The envelope containing the bid must be **SEALED** and designated as a **BID** for vehicle to the attention of **CARRIE BEARDEN**

Bids will be opened at: **9:31 a.m. February 23, 2021**

All bidders are invited to be present.

**AWARD  
OF BID:**

Factors to be considered in awarding the bid will be price, delivery, suitability for use, and performance. If, at the time the bid is to be awarded, the most appropriate bid (considering stated factors) submitted by a responsible bidder does not exceed the amount of funds estimated by the Center as available to finance the project, the purchase will be awarded to this bidder. If such bid exceeds such amount, the Center may refuse all bids or may award the purchase to the most appropriate bidder (considering stated factors) with such deletions as producing a net amount which is within available funds. The Center reserves the right to reject any and all bids received whenever such rejections or waiver is in its interest.

**BID PROPOSAL**

One (1) Utility Vehicle – 2018 or newer commercial grade

DESCRIPTION:

TOTAL PRICE: \_\_\_\_\_

Submitted by: \_\_\_\_\_ For: \_\_\_\_\_  
(Signature of representative) (Company)

Accepted by: \_\_\_\_\_  
(Carrie Bearden, Executive Director of Cahaba Center for Mental Health)

Date: \_\_\_\_\_